



Irish Water Safety Privacy Notice

The following information in relation to Privacy Rights is being provided to you as outlined in the General Data Protection Regulation (GDPR). Irish Water Safety processes personal information for the purposes of the administration of and conduct Irish Water Safety related activities. The purpose of this document is to inform you of the following:

- (a) any personal information you give us will be used,
- (b) by whom
- (c) for what purpose.

If you require any information regarding Data Protection and how your data is processed by Irish Water Safety, please contact us at:

- Tel: 091 564400
- Email: dataprotection@iws.ie
- Post: Data Protection Controller, Irish Water Safety, The Long Walk Galway

What information is held by Irish Water Safety?

The information held by us may include:

- Data to identify you, including your personal contact information
- Other personal details provided by you necessary to use our services, e.g. qualifications, certificates; course results
 - Information which you have agreed to give us in using our services, e.g. Garda vetting data, membership history etc.
- A history of your contacts with Irish Water Safety and your service interactions

Who is the Data Controller for my data?

Irish Water Safety are Controllers of your Personal Data. Irish Water Safety can be contacted at the details above.

What is the purpose of processing my Personal Data?

Irish Water Safety processes personal information to administer and conduct Irish Water Safety related activities. This includes WSAC affiliation, membership and competitions (if you compete), competition results, regional / national / international squads, disciplinary processes, communications and notifications of Irish Water Safety events, personal proficiencies, training and coaching qualifications and compliance related requirements (including vetting and insurance). This list is not exhaustive and will include other less common data from time to time. We may also keep you informed of Irish Water Safety news, activities and events.

Will anyone else receive a copy of my Personal Data?

Your Personal Data can only be accessed by Irish Water Safety administration and data processors acting on our behalf under contract. We have taken steps to ensure any data held with third-party data processor companies are carefully managed with appropriate technical and organisation controls to ensure the security and integrity of data in place in accordance with GDPR obligations. Hard Copy Data, which is not a soft copy or electronic data is stored in secure cabinets in Irish Water Safety offices, accessible only by relevant staff.

How long will your Personal Data be stored for?

Your Personal Data held by Irish Water Safety is subject to legislation and the regulatory rules we must follow set by authorities (e.g. Garda Vetting Bureau (GVB)) and is dependent on the type of data and the reason for which it is held. In exceptional circumstances we may retain Personal Data after the specified period if we decide that it is strictly necessary to do so where legal obligations arise, for the establishment, exercise or defence of legal claims or otherwise in accordance with the Data Protection Commissioner guidelines (e.g. for child welfare issues).

How can I obtain a copy of the Personal Data held by Irish Water Safety?

You have the right to request a copy of all of your Personal Data and can do so by contacting Irish Water Safety at: dataprotectionofficer@iws.ie . This information will be provided to you within one month.

What are my privacy rights relating to my Personal Data?

In accordance with GDPR you have the right to have your Personal Data updated, rectified, or deleted if you so wish. You have the right to object to your Personal Data being processed and to withdraw your agreement to processing - You can do so by contacting Irish Water Safety.

Where can I get further information? Further information regarding your rights can be obtained through the Office of the Data Protection Commissioner, Canal House, Station Road, Portarlington, Co. Laois, or on the website www.dataprotection.ie

How do I make a complaint or report a breach?

Should you wish to make a complaint or report a breach under in relation to your Personal Data, you can do so by emailing the Office of the Data Protection Commissioner at info@dataprotection.ie